

MARSHALL MARKET Vendor Code of Conduct 2024

Commitment to Our Community

The goal of the market volunteers and vendors is to ALWAYS act in a friendly, professional manner and be willing to serve our guests. By offering a space at the Market, we are asking for a commitment from each vendor and vendor representative to be upheld at all times.

This year's Marshall Market will be held on the lot located at 8374 West Main Street, Marshall, VA, 20115

We kindly ask market vendors to:

- Submit market dues & proof of insurance at least one week prior to set up on the day of your first event.
- Offer only products that you are eligible to sell under your own business license.
- Be set up and ready-to-go by the advertised start time of each market event. You will be provided a 12 foot x 12 foot outdoor space to set-up your canopy tent. All tents must have 20# of weight per leg. Please contact the Market Manager if you have questions.
- Be present at your booth throughout the duration of the event. If you must leave early due to an unforeseen circumstance, please contact the Market Manager.
- Only attend market events if you are healthy and have self-screened for illness each market day
- Acknowledge and welcome all guests that come to your booth by providing the highest level of hospitality
- Promote safe operations and comply with all appropriate safety and health regulations.
- Promptly report safety and health hazards so they can be corrected before injuries results.
- Answer all volunteer or staff questions regarding farming practices factually and knowledgeable.
- Seek to proactively resolve potential conflicts with guests or other vendors, request help from a Market Volunteer, if needed.

Vendors who engage in any of the following are subject to expulsion from the Market:

- Carelessly or willfully causing destruction of any property on market grounds.
- Threatening or assaulting a fellow vendor, staff, or member of the public.
- Acting or speaking in a manner that is disruptive to the public or fellow vendors. This includes sharing misinformation about another vendors' products in attempt to make a sale.
- Conducting any other types of business transactions not approved by market staff.

No Shows

- Vendors are required to contact the Market Manager at least 48 hours prior to an event via email marshallfarmersmarket@gmail.com, or via day of contact number 540-364-5199 if they are unable to attend an event due to an unforeseen circumstance. Cancellations under 48 hours will be subject to a \$50 no-show fee. Repeat no-shows will be subject to expulsion from the market at the discretion of the market manager.

Violation of any of these terms will result in immediate expulsion from the market. I have read, understand, and will comply with the above information. For questions, please contact info@marshallvirginia.com.

Signature _____ Print Name/Business _____

Date _____

Marshall
MOVING  FORWARD